## St Teresa's Catholic Academy


'Our children are receptive, inquisitive learners who, through our Gospel values, have a unique sense of the world.'

## Calculation Policy for Mathematics

## About our Calculation Policy

The following calculation policy has been devised to meet the requirements of the National Curriculum 2014 for the teaching and learning of mathematics. It is also designed to give pupils a consistent and smooth progression of learning in calculations across their primary mathematics learning. Please note the early learning in number and calculation in our Preschool and Foundation Stage follows the 'White Rose Scheme of Learning' document, and this calculation policy is designed to build on progressively from the content and methods established in the Early Years Foundation Stage. This calculation policy has been divided into concrete, pictorial and abstract (CPA) sections throughout. This is to ensure that CPA is use throughout the curriculum to support the children's learning.

## Age Stage Expectations

This calculation policy is designed for a smooth transition from one method to the next, meaning that there is no definitive stage that each pupil should be at in relation to their year group. It is vital that pupils are taught according to the stage that they are currently working at, pupils will not be moved on to the next stage until they are secure in their understanding of the stage that is appropriate for their ability. In the National Curriculum 2014, it is expected that the majority of pupils will move through the programmes of study at 'broadly the same pace', with pupils who grasp concepts rapidly being challenged through rich and sophisticated tasks and challenges that deepen their understanding of concepts rather than moving them on to a new concept. Lower attaining children should be supported primarily through scaffolding and support through quality first teaching. This may also be supplemented with interventions.

## Providing Context for Calculation: Problem Solving

It is imperative that any type of reasoning calculation is given a real-life context to help build children's understanding of the purpose of the calculation, and to help them recognise when to use certain operations and methods when faced with problems. This ensures that we meet the problem solving and reasoning aims set out in the National Curriculum 2014, whilst allowing the children to have a deeper understanding of the problems they are solving.

| Addition |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| EYFS: <br> Develop a deep understanding of the numbers to 10 , the relationships between them and the patterns within those numbers. | Year 1: <br> Read, write and interpret mathematical statements involving addition (+) and equals (=) signs. <br> Represent and use number bonds within 20. <br> Add one-digit and two-digit numbers to 20 , including zero. <br> Solve one-step problems that involve addition, using concrete objects and pictorial representations, and missing number problems such as $7=$ ? +3 . | Year 2: <br> Recall and use addition facts to 20 fluently, and derive and use related facts up to 100. <br> Add numbers using concrete, pictorial and abstract representations, including: <br> -A two-digit <br> number and ones. <br> -A two-digit <br> number and tens. <br> -Two two-digit <br> numbers. <br> -Adding three <br> one-digit <br> numbers. <br> To recognise and understand the inverse. | Year 3: <br> Add numbers mentally, including: -A three-digit. number and ones -A three-digit. number and tens -A three-digit number and hundreds. <br> Add numbers with up to three digits, using formal written methods of columnar addition. | Year 4: <br> Add numbers with up to 4 digits using the formal written methods of columnar addition where appropriate. | Year 5: <br> Add whole numbers with more than 4 digits, including using formal written methods (columnar addition). | Year 6: <br> Add whole numbers with more than 4 digits, including using formal written methods (columnar addition). |

## Key Vocabulary:

Addend - A number to be added to another.
Aggregation - Combining two or more quantities or measures to find a total.

Augmentation - Increasing a quantity or measure by another quantity.

Commutative - Numbers can be added in any order.
Complement - In addition, a number and its complement make a total e.g. 300 is the complement to 700 to make 1,000.

Exchange - Change a number or expression for another of an equal value.

Partitioning - Splitting a number into its component parts.
Subitise - Instantly, recognising the number of objects in a small group without needing to count.

Subtrahend - A number to be subtracted from another.
Sum - The result of an addition.
Total - The aggregate or the sum found by addition.

## STEM Sentences:

'One more than $\qquad$ is $\qquad$ .
'I know that $\qquad$ add $\qquad$ is equal to $\qquad$ ; therefore, $\qquad$ add $\qquad$ is equal to $\qquad$ .
$\qquad$ add $\qquad$ is equal to $\qquad$ $\therefore$
'We line up the ones; $\qquad$ ones add $\qquad$ ones equals $\qquad$ ones. We line up the tens; $\qquad$ tens add $\qquad$ tens equals ___ tens.' Etc.
'We know there are ten hundreds in one thousand, so $\qquad$ hundred add $\qquad$ hundred is equal to $\qquad$ thousand $\qquad$ hundred.'


Page 5


## Stage 3

## Add three 1-digit numbers

## Concrete:



## -880 $\Rightarrow 886$

When adding three 1 -digit numbers, children should be encouraged to look for number bonds to 10 or doubles to add numbers more effectively. For children to truly embed this concept they need to see the pattern through concrete resources first. For example, seeing that the Numicon of 3 first together with the Numicon piece of 7 to form and Numicon 10 piece. Manipulatives that highlight number bonds to 10 are effective when adding three 1digit numbers. This supports children in their understanding of commutativity.

When the children are using pictorial representations, they should us them in conjunction with the concrete initially. If possible, use pictorial representations that mirror the concrete resources. For example, if they have used tens frames in the concrete, then they should be drawing (or looking at) tens frames during the pictorial. Then they should be moving on to new questions with different pictorial representations.


## Abstract <br> $7+6+3=16$ <br> ? $+6+3=16$ <br> 

At this stage, as with the concrete and pictorial, the children should be looking for their number bonds to 10 . If they cannot identify them then they need to go back to the concrete so that they can visually see the importance of number bonds.

If the children are not using their number bonds, it is important to stop them and make it explicit for them. This is a key concept that should not be missed or overlooked.

## Stage 4

Add 1-digit and 2-digit numbers to 100
Example question: $38+5=43$

Concrete:


When adding single digits to a two-digit number, children should be encouraged to count on from the larger number to the next ten (when appropriate). When using concrete resources, it should be made clear to the children that they can make another lot of ten and then add the rest of the ones. As shown above $(38+2=40$ and then $40+3=43$ ). For children to deeply understand this concept, they need to see and do it physically first. Straws or lolly sticks can support children to find the number bonds to 10 .


Once this concept is understood using concrete resources, the children should use pictorial representations alongside the concrete. They should apply their knowledge of number bonds to add more effectively. For example, $8+5=13$ so $38+$ $5=48$. Children should be continuously reminded about using their number bonds. If they do not have a secure understanding of how to use them, they should continue using concrete resources to support their learning and a number bonds to 10 intervention should be in place. When drawing base 10 , children should use lines (tens) and crosses (ones).

## Abstract:

## $38+5=43$

## $38+?=43$

## $43=?+5$

Once the children have used and understood the concrete and pictorial, they should see the abstract alongside them. To have a deep understanding of this concept, the children should be able to solve missing number problems and understand that the answer and equal sign can be on either side of the calculation.

Partitioning the 2-digit number into tens and ones before adding the 1 -digit number. Again, refer to number bonds. For example, 38 becomes 30 and $8 ; 8+5=13$; $30+13=43$.



| Stage 7 |  |  |
| :---: | :---: | :---: |
| Add numbers with up to 4 digits |  |  |
| Example questions: $1,378+2,148=3,526$ |  |  |
| Concrete: <br> Base 10 and place value counters are the most effective manipulatives when adding numbers with up to 4 digits. Ensure children write out their calculations alongside any concrete resources, so they can see the links to the written method, or that the abstract is visible to them somewhere. Plain counters on a place value grid can also be used to support learning. <br> This is where it needs to be made explicit to the children that, as when there are 10 ones, we exchange 1 ten, when there are 10 tens, we exchange 1 hundred and so on... | Pictorial: <br> If the children have used base 10 resources as their concrete manipulatives, then they should use base 10 as their pictorial. Base 10 and place value counters are key to the children understanding exchanging. They should be using the concrete alongside the pictorial - or the digital tools on the White Rose website. | Abstract: <br> Ensure children write out their calculations alongside any concrete and pictorial resources so they can see the links to the written column method. This supports their understanding of exchanging when they are completing abstract calculations. When exchanging, the children need to put the exchanged digit underneath the formal column written method. To ensure a deep understanding, the children should be confident and competent doing missing number problems and understand that the equals sign can go on either side of the calculation. |



Page 12

| Stage 9 |  |  |
| :---: | :---: | :---: |
| Add with up to 3 decimal places |  |  |
| Example question: $3.65+2.41=6.06$ |  |  |
| Concrete: <br> Place value counters and plain counters on a place value grid are the most effective manipulatives when adding decimals with 1, 2 and then 3 decimal places. Ensure children have experience of adding decimals with a variety of decimal places. This includes putting this into context when adding money and other measures. Money should be used as a concrete resource. <br> Base 10 can also be used to demonstrate decimals. The 1,000 cubes represent 1 whole; the 100 square becomes 10ths; the 10 stick becomes 100ths and the ones cubes become the 1,000ths. | Pictorial: <br> Drawing out place value counters support the children's learning as it is a familiar resource. It should be made clear to the children that the process of addition works in exactly the same way as addition with whole numbers. It needs to be made clear that the decimal should always be placed in the correct position before completing the calculation. Place value charts are a good step for demonstrating that the children truly understand how exchanging works in decimals. | Abstract: $\begin{array}{r} 3.65 \\ +2.41 \\ \hline 6.06 \\ \hline 1 \end{array}$ $3.65+2.41=6.06$ <br> When exchanging, the children need to put the exchanged digit underneath the formal column written method. To ensure a deep understanding, the children should be confident and competent doing missing number problems and understand that the equals sign can go on either side of the calculation. They should also understand the inverse. |

## Subtraction

| EYFS: <br> Develop a deep understanding of the numbers to 10 , the relationships between them and the patterns within those numbers. | Year 1: <br> Read, write and interpret mathematical statements involving subtraction (-) and equals (=) signs. <br> Represent and use number bonds and related subtraction facts within 20. <br> Subtract one-digit and two-digit numbers to 20 , including zero. <br> Solve one-step problems that involve subtraction, using concrete objects and pictorial representations, and missing number problems such as $7=?-9$. | Year 2: <br> Recall and use subtraction facts to 20 fluently and derive and use related facts up to 100. <br> Subtract numbers using concrete, pictorial and abstract representations, including: <br> -A two-digit number and ones. -A two-digit number and tens. -Two two-digit numbers. <br> To recognise and understand the inverse. | Year 3: <br> Subtract numbers including: <br> -A three-digit. number and ones -A three-digit. number and tens -A three-digit number and hundreds. <br> Subtract numbers with up to three digits, using formal written methods of columnar subtraction. | Year 4: <br> Subtract numbers with up to 4 digits using the formal written methods of columnar subtraction where appropriate. | Year 5: <br> Subtract whole numbers with more than 4 digits, including using formal written methods (columnar subtraction). | Year 6: <br> Subtract whole numbers with more than 4 digits, including using formal written methods (columnar subtraction). |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |

## Key Vocabulary:

Difference - The numerical difference between two numbers is found by comparing the quantity in each group.

Exchange - Change a number or expression for another of an equal value.

Minuend - A quantity or number from which another is subtracted.

Partitioning - Splitting a number into its component parts.
Reduction - Subtraction as take away.
Subitise - Instantly, recognising the number of objects in a small group without needing to count.

Subtrahend - A number to be subtracted from another.

## STEM Sentences:

'One less than $\qquad$ is $\qquad$ .
'I know that $\qquad$ subtract $\qquad$ is equal to $\qquad$ ; therefore,
$\qquad$ subtract $\qquad$ is equal to $\qquad$ _.'
$\qquad$ subtract $\qquad$ is equal to $\qquad$ .'
'We line up the ones; $\qquad$ ones subtract $\qquad$ ones equals ___ ones. We line up the tens; $\qquad$ tens subtract $\qquad$ tens equals $\qquad$ tens.' Etc.
'We know there are ten hundreds in one thousand, so __ hundred subtract $\qquad$ hundred is equal to $\qquad$ thousand
$\qquad$ hundred.' d
$\qquad$
$\square$ $\square$

| Stage 1 |  |  |
| :---: | :---: | :---: |
| Subtract 1-digit numbers within 10 |  |  |
| Example question: 7-3=4 |  |  |
| Concrete: <br> Cubes and tens frames are excellent concrete resources to demonstrate reduction. Cubes or counters can be physically taken away from the amount. <br> Ten frames, cubes, and bead strings support reduction. | Pictorial: <br> Bar models should be used in conjunction with the concrete representations. The pictorial bar model is almost exactly the same and the cubes (concrete). <br> Number lines can support children's understanding of counting backwards reduction. <br> Part-whole models, bar models, ten frames and number shapes support partitioning. | Abstract: $7-3=4$ <br> The abstract calculation should be shown alongside the concrete resource so that the children can clearly see the relationship been the abstract and the concrete. |


| Stage 2 |  |  |
| :---: | :---: | :---: |
| Subtract 1 and 2-digit numbers within 20 |  |  |
| Example questions: 14-6=8 |  |  |
| When subtracting 1 -digit numbers that cross 10, it is important to highlight the importance of ten ones equalling one ten. Children should be encouraged to find the number bond to 10 when partitioning the subtracted number. Tens frames, cubes, base 10 and number lines are particularly useful for this. | Pictorial: <br> Counting back on number lines help support the children's understanding of subtraction - reduction. Again, children should be looking for number bonds again. They should be looking for the amount to subtract to reach the previous multiple of 10. <br> Bar models and part-whole models support the children's understanding of partitioning. This also helps them to see the relationship between addition and subtraction. | Abstract: <br> $14-6=8$ <br> The abstract calculation should be shown alongside the concrete resource so that the children can clearly see the relationship been the abstract and the concrete. |


| Stage 3 |  |  |
| :---: | :---: | :---: |
| Subtract 1 and 2-digit numbers to 100 |  |  |
| Example questions: 65-28=37 |  |  |
| Concrete: | Pictorial: | Abstract: |
|  |  | $65-28=37$ |
|  |  | ${ }^{5} 65$ |
| Tens Ones <br> Tems Ones | O\% OOOOO | - 28 |
|  | $90 \varnothing \theta \varnothing$ $8 \varnothing \varnothing \varnothing \varnothing$ | 37 |
| At this stage, encourage children to use the formal column method when calculating alongside straws, base 10 and place value counters. As numbers become larger, straws become less effective. <br> Even when using concrete resources, it should be made explicit to the children that they should start by taking away the ones and then move to the left. This is where the children need to understand that 1 ten equals 10 ones. This exchanging must be modelled clearly to the children. | Exchanging from another column is a hard concept for children to understand; therefore, they should use pictorial representations alongside the concrete at this point to secure their understanding. The abstract should also be visible. <br> Bar models and part-whole models support the children's understanding of partitioning. This also helps them to see the relationship between addition and subtraction. | At this stage, encourage children to use the formal column method when calculating alongside straws, base 10 and place value counters. <br> When completing the formal written method, the children should be placing the exchanged number at the top left of the original digit - as seen above. IT should be made clear that they need to start from the ones column and then move to the left though the remaining columns. |






Page 22

| Multiplication |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| EYFS: |  |  | Year 3: |  |  |  |
| Doubling, sharing and grouping. | Solve one-step problems involving multiplication by calculating the answer using concrete objects, pictorial representations and arrays with the support of the teacher. | Recall and use multiplication and division facts for the 2,5 and 10 multiplication tables, including recognising odd and even numbers. <br> Calculate mathematical statements for multiplication within the multiplication tables and write them using the multiplication (x) and equals (=). <br> Show that multiplication of two numbers can be done in any order (commutative). | Recall and use multiplication and division facts for the 3,4 and 8 multiplication tables. <br> Write and calculate mathematical statements for multiplication using the multiplication tables that they know, including for two-digit numbers times one-digit numbers, using mental and progressing to formal written methods. | Recall multiplication facts for tables up to $12 \times 12$. <br> Multiply mentally, including multiplying by 0 and 1 and multiplying together three numbers. <br> Multiply two-digit and three-digit numbers by a one-digit number using formal written layout. | Identify and understand multiples and factors; square numbers and cube numbers; prime numbers and composite (nonprime) numbers. <br> Multiply numbers up to 4 digits by a 1-digit and 2-digit numbers using the formal written method of short division, long division and interpret remainders. <br> Multiply whole numbers by 10,100 and 1000. | Multiply multi-digit numbers up to 4 digits by a twodigit whole number using the formal written method of long multiplication. <br> Identify common factors, common multiples and prime numbers. |

## Key Vocabulary:

Array - An ordered collection of counters, cubes or other item in rows and columns.

Commutative - Number can be multiplied in any order.
Exchange - Change a number or expression for another of an equal value.

Factor - A number that multiplies with another to make product.

Multiplicand - In multiplication, a number to be multiplied by another.

Partitioning - Splitting a number into its component parts.
Product - The result of multiplying one number by another.
Remainder - The amount left over after a division when
the divisor is not a factor of the dividend.
Scaling - Enlarging or reducing a number by a given amount, called the scale factor.

## STEM Sentences:

'There are $\qquad$ apples; the total value is $\qquad$ $\therefore$
'There are $\qquad$ coins. Each coin has a value of $\qquad$ p. This is $\qquad$ p.'
'There are $\qquad$ equal groups of $\qquad$ There are $\qquad$ in each group. There are $\qquad$ groups of $\qquad$ .'
'The product of $\qquad$ and $\qquad$ is equal to the product of
$\qquad$ and $\qquad$ .
$\qquad$ times $\qquad$ ones is equal to $\qquad$ ones, so $\qquad$ times tenths is equal to $\qquad$ tenths.'

## Stage 1

Solve 1-step problems using multiplication

## Example question: $5 \times 4=20$

## Concrete:

## 589898989

-90000-90000-00000-00000-


Children should represent multiplication as repeated addition in many different ways before seeing the abstract multiplication sign $(x)$ as they should already be familiar with the addition sign and so it reduces their cognitive load. They need to understand that multiplication is just repeated addition from the moment this concept is introduced to them. In Year 1, children use concrete representations to solve problems. They are not expected to record multiplication formally. The abstract of repeated addition should be visible or written out by the child at the same time as the concrete.

## Pictorial:



In Year 1, children use pictoria representations to solve problems. They are not expected to record multiplication formally. They should be exposed to a number of different representations of repeated addition before moving to the abstract multiplication sign (x). While looking at the pictorial, the abstract of repeated addition should be visible or written out by the child. When the children are introduced to the abstract multiplication sign, they should also have the repeated addition visible as well, with the pictorial.

Abstract:

## One bag holds 5 apples.

How many apples do 4 bags hold?

$$
5+5+5+5=20
$$

$$
4 \times 5=20
$$

$$
5 \times 4=20
$$

When the children are starting to work with the abstract multiplication sign, they should also have the repeated addition visible as well. The children need to understand that the multiplication sign means how many of that number there is, displaying the link between repeated addition and multiplication.


## Stage 3

Multiply 3-digit numbers by 1-digit numbers Example question: $245 \times 4=980$

Concrete:


When moving to 3-digit by 1-digit multiplication, encourage children to move towards the short, formal method. Base 10 and place value counters continue to support the understanding of the written method. As the numbers become larger, it becomes harder to demonstrate exchanges. At this point, questions need to be thought about carefully. Limit the number of exchanges needed in the question and move children away from resources when multiplying larger numbers.

## Pictorial:



When moving to 3-digit by 1-digit multiplication, encourage children to move towards the short, formal method. Base 10 and place value counters continue to support the understanding of the written method. As the numbers become larger, it becomes harder to demonstrate exchanges. At this point, questions need to be thought about carefully. Limit the number of exchanges needed in the question and move children away from resources when multiplying larger numbers.

Abstract:

## $245 \times 4=980$

|  | H | T | O |
| :---: | :---: | :---: | :---: |
|  | 2 | 4 | 5 |
| $\times$ |  |  | 4 |
|  | 9 | 8 | 0 |
| 1 | 2 |  |  |

When using the formal written method, the children need to ensure that they put the exchanged number at the bottom (as with addition).

The children should be encouraged to use the formal method at this point, not the expanded method. However, the expanded method may be used to support children that are struggling with the concept.



| Stage 6 |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Multiply 3-digit numbers by 2-digit numbers |  |  |  |  |  |  |  |  |  |  |
| Example question: $234 \times 32=7,488$ |  |  |  |  |  |  |  |  |  |  |
| Concrete: |  | Pictorial: | Abstract: |  |  |  | Th | H | T | 0 |
|  | (10) (10) 11 |  |  |  |  |  |  | 2 | 3 | 4 |
|  |  |  | 23 | $\times 3$ | = | 488 | $\times$ |  | 3 | 2 |
| $\bigcirc$ | 100) $\times 100$ (10) (10) | - 10 |  |  |  |  |  | 4 | 6 | 8 |
| - 100 | (10) (10) 11 | 1800010 | $\times$ | 200 | 30 | 4 | 7 | 0 | 2 | 0 |
|  |  | 100 | 30 | 6,000 | 900 | 120 |  |  |  |  |
| $\cdots$ | ) | 100 | 2 | 400 | 60 | 8 | 7 | 4 | 8 | 8 |
| The children can continue to use the area model when multiplying 3-digit by 2-digis. Place value counters become more effective to use but Base 10 can be used to highlight the size of numbers, as with the previous stage. |  |  | The children should be encouraged to move towards the formal written method, seeing the links with the grid method. <br> Any exchanges should be placed in the box to the left; the next place value column - as seen above. |  |  |  |  |  |  |  |



| Division |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| EYFS: <br> Doubling, sharing and grouping. | Year 1: <br> Solve one-step problems involving division by calculating the answer using concrete objects, pictorial representations and arrays with the support of the teacher. | Year 2: <br> Calculate mathematical statements for division within the multiplication tables and write them using the division ( $\div$ ) and equals (=) signs. <br> Show that division is not commutative. <br> Solve problems involving division, using materials, arrays, repeated addition, mental methods, and multiplication and division facts. | Year 3: <br> Write and calculate mathematical statements for division using the multiplication tables that they know, including for two-digit numbers times one-digit numbers, using mental and progressing to formal written methods. <br> Solve problems, including missing number problems, involving division. | Year 4: <br> Recall division facts for multiplication tables up to $12 \times$ 12. <br> Divide mentally, including dividing by 1 . <br> Recognise and use factor pairs and commutativity. <br> Solve problems involving multiplying twodigit numbers by one digit, integer. | Year 5: <br> Identify and understand multiples and factors; square numbers and cube numbers; prime numbers and composite numbers. <br> Divide numbers up to 4 digits by a one- or two-digit number using a formal written method (short division), including long division for two-digit numbers - including remainders. <br> Divide whole numbers by 10,100 and 1000. | Year 6: <br> Divide numbers up to 4 digits by a two-digit whole number using the formal written method of long division, and interpret remainders as whole number remainders, fractions, or by rounding, as appropriate for the context. <br> Divide numbers up to 4 digits by a two-digit number using the formal written method of short division where appropriate, interpreting remainders according to the context. |

Page 32

## Key Vocabulary:

Array - An ordered collection of counters, cubes or other item in rows and columns.

Exchange - Change a number or expression for another of an equal value.

Factor - A number that multiplies with another to make product.

Partitioning - Splitting a number into its component parts.
Quotient - The result of a division.
Remainder - The amount left over after a division when the divisor is not a factor of the dividend.

Scaling - Enlarging or reducing a number by a given amount, called the scale factor.

## STEM Sentences:

'There are $\qquad$ apples have been shared into $\qquad$ groups. There are $\qquad$ apples in each group.'
'There are $\qquad$ groups of $\qquad$ ; there are $\qquad$ altogether.'
$\qquad$ is divided into groups of $\qquad$ There are $\qquad$ groups.'
$\qquad$ is divided into $\qquad$ groups of $\qquad$ .
$\qquad$ is divided into $\qquad$ groups of $\qquad$ with a remainder of
$\qquad$ is divided - $\qquad$
$\qquad$ divided by ten is equal to $\qquad$ .

## Stage 1

## Solve 1-step problems using multiplication (sharing)

## Example question: 20/5=4

Concrete:


Children should solve problems by sharing concrete objects into equal groups. Sharing using concrete resources should be secure before moving to pictorial representations. In Year 1, children are not expected to record division formally; they are only expected to use concrete and pictorial representations. The children should not be introduced to the word division; they should only be using the word 'sharing'. In Year 2, children are introduced to the division symbol. The abstract should be shown alongside the concrete and/or
pictorial
representations.

## Pictorial:



Pictorial representations should only be used once the children understand the concept of sharing using concrete resources. A good transition from the pictorial understanding to the abstract is using bar models. They can start by dividing dots into the lower box on a bar model; then they can do the same activity using abstract numbers, as seen above.

Abstract:

$$
20 \div 5=4
$$

There are 20 apples altogether. They are shared equally between 5 bags. How many apples are in each bag?

The children should be introduced to the division symbol in Year 2. When this is first introduced, the abstract should be shown alongside the concrete and pictorial. The children need to see the relationship between the abstract symbol and the process of sharing.

## Stage 2

Solve 1-step problems using division (grouping)

## Example question: $20 / 5=4$

Concrete:

-00000-00000-00000-00000-

Children should solve problems by grouping the objects and then counting the number of groups. Grouping encourages children to count in multiples and links to repeated subtraction on a number line. They use concrete representations in fixed groups, such as, Numicon which helps to show the link between multiplication and division.

## Pictorial:



The pictorial should be use alongside the concrete. Initially, the children should be drawing the concrete resource they have been using. Bar models can also be used to support grouping as well - as seen above.

Abstract:

$$
20 \div 5=4
$$

There are 20 apples altogether.
They are put in bags of 5 .
How many bags are there?

The children should be introduced to the division symbol in Year 2. When this is first introduced, the abstract should be shown alongside the concrete and pictorial. The children need to see the relationship between the abstract symbol and the process of grouping.

## Stage 3



Page 36

## Stage 4

Concrete:


## Stage 6

## Divide 4-digit by 1-digit (grouping)

## Example question: $8,532 / 2=4,266$

Concrete:


Place value counters or plain counters can be used on a place value grid to support children to divide 4 -digits by 1 digit numbers. Children can also draw their own counters and group them through a more pictorial method. Children should be encouraged to move away from the concrete and pictorial representations when dividing numbers with multiple exchanges.

## Pictorial:



The children should be able to represent what they have done in pictorial form. The easiest way to do this is to use place value counters for both.

Abstract:

$$
8,532 \div 2=4,266
$$



The children should be using the abstract more when more exchanges occur. When they children are being taught this process, the teacher should model to them how to check their work for mistakes.

At this stage, when using the formal written method, short division, the children need to ensure they place the exchanged number in the top left-hand side of the box to the right.


## Stage 8

## Divide any number by 2-digit numbers (long division)

## Concrete:

## Abstract:



$$
432 \div 12=36
$$

$$
7,335 \div 15=489
$$



Children are also taught to divide by 2-digit numbers using long division (depending on the value of the 2-digit number). They should write out multiples to support their calculations with larger remainders. They will also solve problems with remainders where the quotient can be rounded as appropriate. Children should set out their work, as seen above, unless the specific needs of the child warrant them completing long division questions in an alternative way.

## Stage 9

## Divide any number by 2-digit numbers (long division with remainders)

## Example question: 372 / $15=24$ r12

## Concrete:

## Pictorial:

## Abstract:



When a remainder is left at the end of a calculation, children can either leave it as a remainder or convert it to a fraction. This will depend on the context of the question. They can also answer questions where the quotient needs to be rounded according to the context. The children should also write out the number track for the multiple that they are dividing by. They can write it out however they like but it should be there to avoid mistakes.

| Fractions |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| EYFS: | Year 1: | Year 2: | Year 3: | Year 4: | Year 5: | Year 6: |
|  | Recognise, find and name a half as one of two equal parts of an | Recognise, find, name and write fractions $1 / 3$ 1/4, 2/4 and $3 / 4$ of a | Count up and down in tenths; recognise that tenths arise from dividing an object into 10 equal parts and in dividing onedigit numbers or quantities | Recognise and show, using diagrams, families of common equivalent fractions. <br> Count up and down in | Compare and order fractions whose denominators are all multiples of the same number. | Use common factors to simplify fractions; use common multiples to express fractions in the same denomination. |
|  | object, shape or | length, shape, set of | by 10 . | hundredths; recognise that hundredths arise when | Identify, name and write equivalent fractions of a | Compare and order fractions, including |
|  | quantity. <br> Recognise, | objects or quantity. | Recognise, find and write fractions of a discrete set of objects: unit fractions | dividing an object by one hundred and dividing tenths by ten. | given fraction, represented visually, including tenths and | fractions $>1$. <br> Add and subtract |
|  | find and name a | Write simple fractions for | and non-unit fractions with small denominators. | Solve problems involving | hundredths | fractions with different denominators and mixed |
|  | quarter as one of four equal parts of an object, | example, <br> $1 / 2$ of $6=3$ <br> and <br> recognise | Recognise and use fractions as numbers: unit fractions and non-unit | increasingly harder fractions to calculate quantities, and fractions to divide quantities, including | Recognise mixed numbers and improper fractions and convert from one form to the other and | numbers, using the concept of equivalent fractions. |
|  | shape or quantity. | the equivalence of $2 / 4$ and 1/2. | fractions with small denominators. <br> Recognise and show, using diagrams, equivalent fractions with | non-unit fractions where the answer is a whole number. <br> Add and subtract fractions | write mathematical statements > 1 as a mixed number [for example, $2 / 5$ $+4 / 5=6 / 5=11 / 5]$. | Multiply simple pairs of proper fractions, writing the answer in its simplest form [for example, $1 / 4 \times$ $1 / 2=1 / 8]$. |
|  |  |  | small denominators. <br> Add and subtract fractions with the same denominator within one whole [for example, 5/7 + $1 / 7=6 / 7]$. | with the same denominator <br> Solve simple measure and money problems involving fractions and decimals to two decimal places. | Add and subtract fractions with the same denominator and denominators that are multiples of the same number. | Divide proper fractions by whole numbers [for example, $1 / 3 \div 2=1 / 6]$. |
|  |  |  | Compare and order unit fractions, and fractions with the same denominators. |  | Multiply proper fractions and mixed numbers by whole numbers, supported by materials and diagrams. |  |

Page 43

## Key Vocabulary:

Numerator - the top digit of a fraction.
Denominator - the bottom digit of a fraction.
Proper Fractions - fractions that are less than 1.
Improper Fractions - fractions that are more than 1.
Mixed Number - a mixed number is a combination of a whole number and a proper fraction that is less than 1.

Equivalent - the same value.
Simplifying - dividing the digits in the fractions to their "smallest" form by using a common factor.

Compare - ordering or looking at the different values of fractions.

Integer - a whole number.
Unit Fractions - fractions where the numerator is 1.
Non-unit Fractions - fractions where the numerator is greater than 1.

## STEM Sentences:

'The whole has been divided into $\qquad$ equal parts and we have $\qquad$ parts. This represents $\stackrel{?}{?}$ ?.
'I have folded my whole length of paper into $\qquad$ equal/unequal parts.'
'The parts are equal/unequal. I know this because the number of $\qquad$ in each part is the same.'
'If $\qquad$ is the whole, then $\qquad$ is part of the whole.'
'The denominator is $\qquad$ because the whole is divided into
$\qquad$ equal parts.'
'There are $\qquad$ parts between zero and one. This means we are counting in units of $\qquad$ .'
'Each interval on the line is divided into $\qquad$ equal parts. This allows us to count in $\qquad$ _.'

## Stage 1

## Recognise and understand the value of simple fractions

## Example: $\frac{1}{2} \frac{1}{3} \frac{1}{4} \frac{3}{4}$

## Concrete:


one-half
one-quarter


The language that should be used from the start should be half, quarter and third. Starting with concrete objects teach children to identify whether something has been split into $\frac{1}{2}, \frac{1}{3}, \frac{1}{4}, \frac{2}{4}, \frac{3}{4}$. They will then need opportunities to demonstrate that they can do this as well, e.g. "The 6 cubes are my whole, so these 3 cubes are my half".

## Pictorial:



When looking at the pictorial, the children should still be able to identify whether something has been split into $\frac{1}{2}, \frac{1}{3}, \frac{1}{4}, \frac{2}{4}, \frac{3}{4}$. They will then need to demonstrate this by drawing pictorial representations. They may draw things like shapes and then split them into equal parts.

## Abstract:



When introducing the children to the abstract, take each fraction in turn and begin by naming it - e.g. one-half. Then describe it, for example, 'We know this is one-half because the apple has been divided into two equal parts and we have one of them.' Then show how to link this to the written notation - as seen in the diagram above.


At this stage, the children do not need to use the term fraction immediately. The understanding here should be about something being part of a whole. Start big (Europe) and then 'zoom in' (e.g. UK, streets, animals then counters). If the children have a deep understanding of this concept, then they will have a better understanding of fractions as a whole later. This stage comes before the children move on to other fractions. It is important to use linear models at this early stage because, at later stages, children will need to understand fractions as numbers that can be positioned on a number line. Children can also cut out shapes and cut them into equal/unequal parts.

Most of the concrete resources can also be represented as pictorial representations. Using pictorial representations that match the concrete resources will help the children transfer their understanding. One might be shapes. The children can divide shapes in to equal/unequal parts. Focus should be on the term 'equal parts'. Children do not need to use the word 'congruent' at this stage but should understand the concept of the parts looking the same. The children need to be exposed to object that are the same but have been divided into unequal groups. E.g. 3 squares that have all been divided into 4 part but in different ways - as seen above.

## Stage 3

Identifying, representing and comparing unit fractions

## Example question: $\frac{1}{3}>\frac{1}{4}>\frac{1}{10}>\frac{1}{1000}$



At this stage, the children should be looking at the same model alongside each other and explore how the same whole can be divided into different numbers of equal parts. 'What's the same, what's different?' It should be made clear to the children that a 'whole' can be whatever we define it. The children should also be exposed to situations and activities where the parts do not look the same, but the quantity within each part is equal. The children in the class could be the concrete resource, the class being the whole and the children being the parts.

## Pictorial:



Give the children plenty of practice looking at shapes, lines and sets, and identifying how many equal parts each is divided into. Make sure that the language used in the previous stages is also used here (part, whole, equal parts, numerator, denominator, etc.).

## Abstract:

$$
\frac{1}{3}>\frac{1}{4}>\frac{1}{10}>\frac{1}{1000}
$$

The children should be taught to write fractions using the 'bar first' method. This is where the children draw the division bar first before writing in the digits. They should be drawing the bar, then the denominator and then the numerator. This supports children's understanding of a fraction being part of a whole that has been divided.

When working in the abstract at this stage, the children need to understand, 'when the numerator is the same, the larger the denominator the smaller the fraction'.

## Stage 4

Identifying, representing and comparing non-unit fractions

## Example question: $\frac{4}{5}>\frac{3}{5}>\frac{2}{5}$

## Concrete:

$\frac{1}{10} m \quad \frac{1}{10} m \quad \frac{1}{10} m \quad \frac{1}{10} m \quad \frac{1}{10} m \quad \frac{1}{10} m \quad \frac{1}{10} m \quad \frac{1}{10} m \quad \frac{1}{10} m \quad \frac{1}{10} m$


The whole metre is divided into __equal parts.
The plant measures - of the whole metre.

Non-unit fractions are introduced through their connection to unit fractions. They are simply 'multiples' of unit fractions. These connections need to be made early on to support their understanding of non-unit fractions. While non-unit fractions are first being introduced, the language 'five one-sixths' should be used in the place of five sixths. Meter sticks are a good concrete resource to use to demonstrate tens. Concrete representations should allow children to explore fractions of a whole and what it means to have more than one part of it - non unit fractions.

Pictorial:


When the meter ruler is used as a concrete resource, it can easily be transferred into pictorial bar models. The children should be exposed to area models, linear models and as quantities.

When using pictorial resources, it should be clear whether the parts are equal or unequal parts.

## Abstract:

$$
\begin{aligned}
& \frac{4}{6} \text { is four lots of } \frac{1}{6} \\
& \frac{4}{5} \text { is four lots of } \frac{1}{5}
\end{aligned}
$$

$$
\text { I know that } \frac{1}{6} \text { is lessthan } \frac{1}{5}
$$

So, four lots of $\frac{1}{6}$ is less than four lots of $\frac{1}{5}$

$$
\begin{gathered}
\frac{1}{4} \text { is one lot of } \frac{1}{4} \\
\frac{3}{4} \text { is three lots of } \frac{1}{4}
\end{gathered}
$$

I know that 1 is less than 3 , so $\frac{1}{4}$ is less than $\frac{3}{4}$
As in the previous stage, the children should be using the 'bar first' method for writing fractions. The abstract should still be being used alongside the concrete and pictorial as this will help children understand the concept of non-unit fractions.

When working in the abstract at this stage, the children need to understand, 'when the denominator is the same, the smaller the numerator the smaller the fraction'.

## Stage 5

## Adding and subtracting fractions within one whole

## Example question: $\frac{3}{9}+\frac{4}{9}=\frac{7}{9}$ and $\frac{8}{9}+\frac{3}{9}=\frac{5}{9}$

$\frac{\text { Concrete: }}{\frac{1}{2}}$

At this stage, it is important that the children understand that non-unit fractions are the repeated addition of unit fractions. This helps them to not add or subtract the denominators when adding and subtracting fractions. Alongside concrete resources, using stories and real-life situations should be used to support the children's understanding of fractions. For example, Jack eats three nineths of a pizza, Beth eats two nineths of a pizza. How much pizza did they eat altogether.


$$
\frac{7}{10}-\frac{3}{10}=\frac{4}{10}
$$

## Pictorial:




Pictorial representations should be used heavily at this stage. They should be used both as questions and as a way for children to explain their reasoning. Again, stories and real-life problems are key to the children's understanding of adding and subtracting fractions. Number lines and bar models are one of the most beneficial pictorial representations that can be used.

## Generaliser -

'When adding or subtracting fractions with the same denominators, just add or subtract the numerators.'

## Abstract:

| $\frac{3}{9}$ is 3 lots of $\frac{1}{9}$ | $\frac{8}{9}$ is 8 lots of $\frac{1}{9}$ |
| :--- | :---: |
| $\frac{4}{9}$ is 4 lots of $\frac{1}{9}$ | $\frac{3}{9}$ is 3 lots of $\frac{1}{9}$ |
| $8-3=5$ |  |

I know that 3+4=7
So $\frac{8}{9}-\frac{3}{9}$ is $\frac{5}{9}$

At this stage the written abstract should be left until later in the sequence of lessons. This is the help prevent the children from slipping into the misconceptions that they need to add/subtract the denominator as well as the numerator. Once the children understand adding and subtracting fractions with the same denominator, they should also be taught about the inverse and how it works in the same way as whole numbers.

$$
\begin{array}{ll}
3+4=7 & 7-4=3 \\
\frac{3}{10}+\frac{4}{10}=\frac{7}{10} & \frac{7}{10}-\frac{4}{10}=\frac{3}{10}
\end{array}
$$

## Stage 6

Improper and mixed number fractions - crossing the whole

$$
\text { Example question: } \frac{7}{5}+\frac{3}{5}=\frac{10}{5}=2
$$

Concrete:


This will be the first time that the children experience fractions crossing the whole. They will do this initially through mixed number fractions and then move on to improper fractions. Concrete manipulatives are critical in ensuring the pictorial area models can be understood and accessed by all; fraction tiles can be useful for this.


The area models used at this stage should be mostly in a linear form (similar to a bar model) or in a circular form (similar to a pie chart). It is important that children are exposed to both forms. The linear model is easier for children to draw but does not clearly show when fractional parts exceed a whole. Number lines should be shown alongside area models as often as possible. The part-part-whole model is useful for encouraging children to connect back to previous addition and subtraction.

## Abstract:

| Improper fraction | Prompt question | Mixed number |
| :---: | :---: | :---: |
| $\frac{21}{10}$ | How many groups of $\frac{10}{10}$ in $\frac{21}{10}$ ? (2 groups and 1 more tenth.) | $2 \frac{1}{10}$ |
|  |  |  |

When moving into the abstract, children should be exposed to questions that both have the whole number as the first addend and some with the fraction as the first addend. Units of measure are a good way of presenting abstract questions to the children to give them context and support understanding.

## Stage 7

Multiplying whole numbers and fractions
Example question: $\frac{1}{8} \times 4=\frac{4}{8}$ or $\frac{4}{5} \times 3=\frac{12}{5}=2 \frac{2}{5}$

## Concrete:



When children are first introduced to this concept, the teacher should clearly reference multiplication of whole number that they have learnt previously. This means that is should be presented to them as repeated addition - as seen previously in the multiplication section. Concrete resources should be used alongside the pictorial and abstract resources.

Pictorial:


Number lines are one of the key pictorial resources when representing repeated addition. They are also useful for showing when multiplying they will often cross the whole. Area models, number lines and bar models should be used heavily at this stage.

$$
\begin{aligned}
& \text { Abstract: } \quad \begin{array}{c}
\frac{1}{8}+\frac{1}{8}+\frac{1}{8}+\frac{1}{8} \\
4 \times \frac{1}{8} \\
\frac{1}{8} \times 4
\end{array} \\
& \frac{1}{8}+\frac{1}{8}+\frac{1}{8}+\frac{1}{8}=4 \times \frac{1}{8}=\frac{1}{8} \times 4 \\
& 3 \times \frac{4}{5}=\frac{4}{5}+\frac{4}{5}+\frac{4}{5} \\
& 3 \times \frac{4}{5}=\frac{12}{5}=2 \frac{2}{5}
\end{aligned}
$$

When working in the abstract, the children will either continue to use repeated addition or work with scaling finding the value of the unit fraction and then multiplying it by the number of them you need (the numerator). E.g. $\frac{2}{3} \times 60$. If $\frac{1}{3}$ of 60 is 20 then $\frac{2}{3}$ of 60 is 40 .

## Stage 8

Finding equivalent fractions and simplifying fractions

## Example question: $\frac{1}{4}=\frac{3}{12}$



Fractions are essentially multiplicative
comparisons between a part (expressed
Fractions are essentially multiplicative
comparisons between a part (expressed by the numerator) and a whole (expressed by the denominator). The children will need to understand that it is the sizes of these, relative to each other, that are critical in determining the value of a fraction. When simplifying fractions, the scale factor that the fraction has been changed by should be the same for both the numerator and denominator. At this stage, practical (concrete) activities, such as pouring liquids or rice, will support the children's fraction sense. Through this, children can see how pairs of fractions represent the same part of a whole.

Placing fractions on number lines and seeing that equivalent fractions all sit at exactly the same position will help address exactly the same position will help address
any misconceptions that fractions with larger digits have a larger value. Circular area models should be reduced in this area models should be reduced in this
section and linear area models and number lines should be used in their place as they
support the transition into the abstract lines should be used in their place as they
support the transition into the abstract representations. When models and diagrams are used the ' $=$ ' symbol should
not be used to compare them. This is diagrams are used the ' $=$ ' symbol should
not be used to compare them. This is because it is not always clear to the children because it is not always clear to the children
that it is the fraction that is being compared. This should be saved for the abstract, where it is clear that they are comparing fractions.



The idea that when we find an equivalent fraction, we are multiplying or dividing the numerator and denominator by the same amount, but we are not multiplying the whole fraction itself, can be quite challenging for children to understand. When working in the abstract, it is important that children understand the fundamental differences between the two concepts. Instead of talking about multiplying and dividing, instead use 'increase/decrease by the same scale factor'.

## Stage 9

## Common denomination: + and - by finding a common denominator

$$
\text { Example question: } \frac{1}{3}+\frac{1}{12}=\frac{5}{12} \text { becomes } \frac{4}{12}+\frac{1}{12}=\frac{5}{12}
$$

## Concrete:



Fractions that are being added or subtracted are considered as either related (one denominator is a multiple of the other) or non-related (neither denominator is a multiple of the other). Using a fraction wall can support children in their understanding of related fractions. Having a times table chart can also support both addition and subtraction of both related and non-related fractions. Once the children can convert the question so that the fractions have the same denominator, they need to apply their knowledge of adding and subtraction fractions with the same denominator from stage 5.

## Pictorial:



Teaching at this stage should be heavily supported by diagrams, such as number lines and bar charts, but the level of scaffolding should be greatly reduced to encourage them to develop fluency once they have secured conceptual understanding. When placing fractions on a number line, the children are able to see how the fractions in the question relate to one another. Bar charts give the children a sense of the size of the fractions in comparison to one another.


Try to balance the move to more efficient procedures with sense-checking their calculations. For example, $\frac{1}{3}+\frac{1}{4}$ can't be $\frac{1}{7}$ because $\frac{1}{7}$ is smaller than both the addends. When working in the abstract, if the children are not secure in their times tables, ensure that they have a times table grid next to them.

## Stage 10

Multiplying fractions and dividing fractions by a whole number

## Example question:

Concrete:


1 hundredth


## Pictorial:



As the procedures for multiplying pairs of fractions and dividing fractions by whole numbers are so simple children may become fluent quickly. Initially, if the children have picked up the procedure quickly, they should be able to draw diagrams to explain the process.

## Abstract:

$$
\frac{4}{5} \times \frac{2}{3}=\frac{8}{15} \quad \frac{2}{3} \times \frac{4}{5}=\frac{8}{15}
$$

$$
\frac{8}{11} \div 2=\frac{4}{11}
$$

$$
\frac{9}{12} \div \frac{5}{1}=\frac{9}{12} \times \frac{1}{5}=\frac{9}{60}
$$

If is useful for children to simplify fractions before completing these types of calculations. The children should also be using their sense-checking - making sure the answer is smaller than the number in the question. This demonstrates their deeper understanding. Questions should be written with the multiplier and multiplicand in either position. E.g. three lots of $\frac{1}{5}$ can be written as $3 \times \frac{1}{5}$ or $\frac{1}{5} \times 3$ or $\frac{1}{5}$ of 3 . With division, it would be $\frac{1}{2} \times \frac{1}{3}$ or $\frac{1}{2} \div$ 3.

## Stage 11

Linking fractions, decimals and percentages

## Example question:

Concrete:


1 tenth 1 hundredth

$11-\frac{5}{5}$
$0.8-\frac{4}{5}$
$0.6-\frac{3}{5}$
$0.4-\frac{2}{5}$
$0.2-\frac{1}{5}$

At this stage, the children should be meeting percentages for the first time, meaning they should already have a secure understanding of both fractions and decimals. As this is the first-time children will be looking at percentages, sufficient time must be spent discretely looking at percentages. When using concrete resources Base 10 is an easy resource for the children to use as the 100 square can be used as the whole/100\%.


Once the children have a secure understanding of percentages, they should then start looking at equivalents. This should be done with concrete and pictorial representations interchangeably. Key pictorial representations to use are number lines, as the children can directly see the equivalents side by side.

| Abstract: | 10\% | $\frac{1}{10}$ | 0.1 |
| :---: | :---: | :---: | :---: |
| 80\% = $80-4$ | 20\% | $\frac{2}{10}$ | 0.2 |
| $\%=\frac{80}{100}=\frac{4}{5}$ | 30\% | $\frac{3}{10}$ | 0.3 |
| $45-9$ | 40\% | $\frac{4}{10}$ | 0.4 |
| $\overline{100}=\frac{}{20}$ | 50\% | $\frac{5}{10}$ | 0.5 |
| 4 | 60\% | $\frac{6}{10}$ | 0.6 |
| $\downarrow$ | 70\% | $\frac{7}{10}$ | 0.7 |
| 12\% = $\frac{12}{100}=\frac{3}{25}$ | 80\% | $\frac{8}{10}$ | 0.8 |
| 10 | 90\% | $\frac{9}{10}$ | 0.9 |
| $\div 4$ | 100\% | $\frac{10}{10}$ | 1 |

When first moving to the abstract, the children should have pictorial or concrete (or both) representations to support their understanding of percentages and how they link to fractions and decimals.

