

SCHOOL SWEEPS RULES

1. School Sweeps operates as a Small Lottery as defined by the Gambling Act 2005
2. School Sweeps is one of the St Teresa's School Association fund raising activities and as such, it is administered by the St Teresa's School Association
3. All participants of School Sweeps must be 16 or over (keep this in mind also when inviting family and friends to join!)
4. There is no limit to the number of tickets any one participant can purchase
5. Each tickets costs £2 per month - this is paid in advance by standing order either:
 - Monthly: £2 per month on the first of each month
 - Quarterly: £6 per quarter on the first of January, April, July and October
 - Annually: £24 per year on the first of January
6. Each ticket is assigned to one participant only and remains assigned to the same participant as long as their subscription is ongoing
7. All subscriptions paid by the 1st of the month will be entered in the monthly draw
8. Any new ticket assigned and/or any payment received after the first of the month will be entered in the draw of the following month
9. Registers will be kept recording the name and address of each participant and the numbers they've been assigned. The treasurer of the School Association is responsible for keeping the accounts of School Sweeps
10. A monthly draw will take place on the last working day of each month and prizes will be given to the first, second and third numbers drawn
11. Winners will be contacted by email to arrange the delivery of the prize and announced via the school association newsletter. The allocation of numbers and draw results will also be available from the school or any member of the SA committee on request
Please note: monthly draws during the school holidays could be scheduled on different dates. Winners will still be contacted via email and an announcement will be made cumulatively on the first newsletter available
12. Where a winner cannot be contacted or a prize is not claimed within 6 months, the winnings will be placed into the St Teresa's School Association funds
13. Each month, 50% of the income of School Sweeps will be divided into the 3 prizes:
 - 1st prize = 60% (£150 if 250 members)
 - 2nd prize = 30% (£75 if 250 members)
 - 3rd prize = 10% (£25 if 250 members)
14. Any subscription unpaid will be considered cancelled and the ticket will be reassigned
15. The decision of the St Teresa's School Association will be final in all matters requiring adjudication
16. The St Teresa's School Association shall also have the power to amend or revoke these rules at their absolute discretion, with such reasonable notice to the charity draw members as is necessary
17. To participate, please complete the application form or send all relevant information to the School Association schoolassociation@outlook.com
18. All standing orders shall be made to:

St Teresa's School Association
bank: Lloyds TSB (Wokingham)
sort code: 30-91-11
account number: 02572050



ST TERESA'S
SCHOOL
ASSOCIATION

SCHOOL SWEEPS APPLICATION FORM

FULL NAME

EMAIL ADDRESS

PHONE NUMBER

**NUMBER OF TICKETS
REQUESTED**

1

2

3

OTHER

(£2 PER TICKET PER MONTH)

I confirm I have read and understood the School Sweeps rules and I accept them.

Please send your completed form to: schoolassociation@outlook.com

Alternatively, please pass it to a member of the School Association.

Please set up your standing order to be paid by the 1st of every month - £2 per ticket per month.

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**ST TERESA'S
SCHOOL
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